**National Taipei University of Nursing and Health Sciences**

**Grant Application Form to Attend and Present in International Conferences (Students)**

Application Date: Revised on 2018.11.06

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| Name |  | | Department | Department/Graduate Institute  Year | | | | |
| Conference name |  | | | | Country of destination |  | | |
| City of destination |  | | |
| Conference date | From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_, \_\_\_\_\_ day(s)  (Departure & Entry: from \_\_\_\_\_\_\_\_\_\_[yyyy/mm/dd] to \_\_\_\_\_\_\_\_\_\_[yyyy/mm/dd]) | | | | Type of publication | □Poster □Oral | | |
| Paper title |  | | | | | | | |
| Subsidy for | □Registration fee \_\_\_ NTD  □Airline Ticket \_\_\_\_ NTD  □Living Expense \_\_\_\_ NTD (USD \_\_\_/365 days \* Days in the abroad = USD \_\_\_. The exchange rate shall on the spot selling price of the day prior to the departure day). | | | | | | Total  \_\_\_\_ NTD | |
| ※For those publishing in **poster**, only granted for registration fee. For those publishing in **oral**, granted for airline ticket and living expense.  ※The living expense shall be in accordance with the regulations of the “**Payment for Students with Government Sponsorship**”. The living expense subsidy limit: The day before the meeting to the day after the meeting.  ※The total amount of grant shall not exceed 50,000 NTD. | | | | | | | |
| Attachments  \*Compulsory  #Selective | \*1**.A proof rejected by other organization grant application.**  \*2. Photocopy of the Student ID Card (including the enrollment proof of current semester). Please stick them on the back of or below this document.  \*3. One complete copy of the article in which the author’s order is identifiable and published in the name of NTUNHS.  \*4. Invitation letter.  \*5. Conference agenda (including the time, place and name and title of the article)  \*6. Registration fee payment receipt.  \*7. Exchange rate information (such as credit card statement) of the registration date.  #8. Photocopy of the leave approval (if the students need to attend courses during the period).  #9. Flight ticket receipt (for oral presentations only). | | | | | | | |
| Application Unit | | Unit Supervisor | Office of Research and Development | | Accounting Office | | | President Office |
| Applicant  Advisor | |  |  | |  | | |  |

**Notes: 1. All departments shall ensure students have followed the procedure of leave request .**

**2. Please attach this document for the expense reimbursement procedure!**

**口 No other grant is obtained for this case. Applicant’s signature: ＿＿＿＿＿＿＿＿**

**Certificate of Enrolment**

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P.S

**In case of any discrepancy between the English version and the original Chinese version, however, the Chinese text shall prevail.**