**National Taipei University of Nursing and Health Sciences**

**Grant Application Form to Attend and Present in International Conferences (Students)**

Application Date: Revised on 2018.11.06

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| Name |  | Department | Department/Graduate InstituteYear |
| Conference name |  | Country of destination |  |
| City of destination |  |
| Conference date | From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_, \_\_\_\_\_ day(s)(Departure & Entry: from \_\_\_\_\_\_\_\_\_\_[yyyy/mm/dd] to \_\_\_\_\_\_\_\_\_\_[yyyy/mm/dd]) | Type of publication | □Poster □Oral  |
| Paper title |  |
| Subsidy for  | □Registration fee \_\_\_ NTD□Airline Ticket \_\_\_\_ NTD□Living Expense \_\_\_\_ NTD (USD \_\_\_/365 days \* Days in the abroad = USD \_\_\_. The exchange rate shall on the spot selling price of the day prior to the departure day).  | Total\_\_\_\_ NTD |
| ※For those publishing in **poster**, only granted for registration fee. For those publishing in **oral**, granted for airline ticket and living expense.※The living expense shall be in accordance with the regulations of the “**Payment for Students with Government Sponsorship**”.※The total amount of grant shall not exceed 50,000 NTD |
| Attachments\*Compulsory#Selective | \*1**.A proof rejected by other organization grant application.**\*2. Photocopy of the Student ID Card (including the enrollment proof of current semester). Please stick them on the back of or below this document.\*3. One complete copy of the article in which the author’s order is identifiable and published in the name of NTUNHS.\*4. Invitation letter.\*5. Conference agenda (including the time, place and name and title of the article)\*6. Registration fee payment receipt.\*7. Exchange rate information (such as credit card statement) of the registration date.#8. Photocopy of the leave approval (if the students need to attend courses during the period).#9. Flight ticket receipt (for oral presentations only). |
| Application Unit | Unit Supervisor | Office of Research and Development | Accounting Office | President Office |
| ApplicantAdvisor |  |  |  |  |

**Notes: 1. All departments shall ensure students have followed the procedure of leave request .**

**2. Please attach this document for the expense reimbursement procedure!**

 **口 No other grant is obtained for this case. Applicant’s signature: ＿＿＿＿＿＿＿＿**

Student ID Card

|  |  |
| --- | --- |
| Stick on hard copy the front part of the Student ID card | Stick on hard copy the rear part of the Student ID card |

P.S

**In case of any discrepancy between the English version and the original Chinese version, however, the Chinese text shall prevail.**